

Information about online midterm exams in Econ 2450

Fall semester 2021

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September 26, 2021

How the exam is delivered:

All midterm exams will be held online. This document describes how this will work.

The exams and accompanying materials will be sent by email (likely via the Quickmail feature in eClass) around 4 pm on the day of the exam, i.e., when class formally starts. Because it sometimes takes time for emails to be compiled and sent, emails may arrive at different times. It may take 10 minutes after 4 pm before every student receives the exam. If you did not receive any exam, please wait until 4:10 pm before you email me to enquire.

The package includes the exam itself (i.e., the problems) and separate answer sheets. The material to be submitted includes electronic copies of the answer sheets and the exam itself.

These should be submitted by the indicated deadline, which will most likely be set to 6:15 pm for most students. The submission should be made through eClass, as explained below.

This will be an “open book” exam. That is, you will be allowed to use the slides, problems, and your own notes. I have no way of checking that anyhow.

However, you should obviously not get help from anyone else, and you should be completely alone when writing the exam. I will check the hand writing and compare different answer sheets to assess as best as I can that you have not collaborated with anyone. So try your best but do not cheat!

Writing and submitting:

When writing the exam and submitting the answers, please follow the steps below as closely as you can.

Write the answers on the answer sheets provided. Show the calculations, unless otherwise stated in the question.

If you have a tablet where you can write directly on the touch screen, then you can submit the edited pdf files.

If you have a printer, you can print the sheets that were emailed to you and write your answers and calculations on these. Try to print on only one side of the sheet.

If you do not have a printer, you can take an empty letter-sized sheet of paper and write

the answers in a format as close as possible to the sheets given. (Remember name and SID number on all answer sheets.)

To digitize physical answer sheets, you may snap photos with a phone or camera, or use a scanner. The allowed file formats are jpg, png, and pdf. I prefer pdf.

Submitting: Submit through eClass using Method 1 below. Only if that fails should you use Method 2.

- **Method 1:** Log in to eClass (<https://www.yorku.ca/eclass/>), click on Econ 2450, and the relevant midterm. Drag and drop the files you want to submit.
- **Method 2:** If Method 1 fails, then send an email to me at lagerlof@yorku.ca with the files you want to submit as attachments, explaining what went wrong with Method 1. Try to make the attachments as small as possible, to avoid crowding my inbox.

I encourage you to practice some of the steps at home prior to the exam. Specifically, you should try to log in to eClass before the exam to make sure you know how. (It will be made accessible to students a few weeks before the first midterm.) If you encounter problems, you should let me know by email before the exam. If you fail to use Method 1 for no apparent reason, I reserve the right to impose penalties when grading.